

**Bilbrough Parish Council**  
**Minutes of the meeting of Bilbrough Parish Council held on Tuesday 14<sup>th</sup> May 2019**  
**At 7.30pm in the Village Hall**

**1. Present:**

Cllrs Dawson, Warriner, Philips, Barker, Davison, Thackray  
Richard Musgrave  
One member of the public attended.

**2. Apologies and Declarations**

None

**3. Election of Posts**

Chairman: John Dawson. Proposed – Becci Davison; seconded – Julie Warriner  
Vice Chair: Julie Warriner.  
Chair of Planning Committee: Suzanne Barker  
Playing Fields: Trevor Thackray

**4. Public Session**

Already covered in the Annual Parish Meeting

**5. Statutory Matters**

- Financial Regulations - Accepted
- Standing Orders - Accepted
- Complaints Procedure - Accepted
- Appointment of representatives to groups – See 3.
- Risk Assessment: Covered by the ROSPA annual report on Playing Fields
- Asset register: To be retrieved from Bob Elshaw

**6. Reports**

- District Councillor
- County Councillor

Richard Musgrave was in attendance and congratulations were passed on to him for his recent success in the elections.

Richard gave feedback on VAS (Vehicle Activated Speed Signs) and informed us his Locality Budget was available for Bilbrough to get involved in community projects or highway improvements.

In response to a question, he indicated that signs into Bilbrough Services had been improved last year but they were not sufficient and people were still reporting near misses. Richard will continue to keep on at Highways about the issue.

The council will be exploring the possibility of installing a VAS on Cat Lane and the other two entrances to the village.

- Community Police /Neighbourhood report: No Report

**7. Minutes of the last meeting**

Proposed Cllr Barker  
Seconded Cllr Thackrey

**8. Matters Arising**

Covered by the agenda

**9. Representative Reports:**

- **Village Hall:** None
- **Playing Field:** None as yet. Cllr Thackray will report at the next meeting. The council needs to wind up the Friends of the Playing Fields as was and transfer the assets to BPC.  
It was suggested that we should try to engage the young people of the village in a discussion about the Playing Fields and what they would like there. It was felt that an informal approach would be better than a formal meeting which would raise expectations. *Cllr Philips to action.*

**10. For Discussion:**

- **Report on public session from last meeting** – N/A
- **20 is Plenty/Community Speeding**

Cllr Warriner gave a comprehensive report (attached) of where the Council was up to at the point with these issues. Howard Simms, who is involved in these schemes in York, offered to help. He and Cllrs Warriner/Philips to meet to discuss progressing this matter. Richard Musgrave indicated that he believed Bilbrough has a speeding problem unlike other parishes who claimed to do so but we need to be clear about

what we are trying to do. He is supportive of the 20 is Plenty and engagement in the 95 Alive partnership as well as sending regular reports to the police. Suggested we get speed data collection points at the entrances to the village.

We also need to keep the 95 Alive report forms coming in.

- **Friends of the Playing Field:** This needs to be wound up and assets transferred to BPC – *Cllr Dawson to Action*
- **Contractors for Verges:** It was agreed the we would engage Stuart Bush to cut the verges leading into the village twice a year – in June and September at a cost of £195 per cut – *Cllr Dawson to action*. Many thanks to Alison Drury for clearing the verge round the entrance sign to the village on Cat Lane recently. Cllr Thackray will cut the Playing Fields in between Selby cutting it using the mower. Cllr Dawson needs to retrieve the key from Mike Walmsley.
- **Bin in Playing Park:** This has been purchased and is ready for installation. A communication with Selby has informed us we can use our own contractor *Cllr Dawson to Action*.
- **Maintenance of Playing Fields equipment:** Urgent repairs are required to some of the equipment. Wicksteed are to be contacted to get an estimate for the cost of the repairs. *Cllr Dawson to Action*.
- **Fence round Playing Field:** It was agreed to explore the use of wooden fencing around the playing field to improve the look of the site – *Cllr Thackray to action*.
- **Area on Back Lane behind pub:** The Council has agreed that this needs tidying and the area around the bench making more user friendly. Cllr Barker will arrange for the tree to be trimmed. A working party will be arranged to trim the hedge. It was thought that we should plant some flowering shrub on the verge to discourage cars from parking there.
- **Litter picking** (Cllr Phillips): It was asked whether we should formalised litter picking or continue to rely on existing volunteers. Cllr Barker will approach McDonalds to see if they can offer more help. It was suggested we could engage more people in the village to help such as urging people to take a bag with them when the go for a walk.
- **Casual vacancy/Clerk vacancy:** There is still a vacancy for both these posts.

## 10. For Information:

### Post and Circulation of Letters

## 11. Planning

Applications for consideration

- a. Jay's Croft, Cat Lane. Extensions and conversion of garage to create a bedroom and wet room.
- b. 17 Back Lane Extension to east side and modification to roof to create more bedroom and utility. There are no objections to either of these in the first instance but the Planning Committee will meet to examine the plans in more detail.

Applications Approved:

Applications withdrawn/refused

## 12. Clerks report, Finance, Income and precept

Report was presented by Cllr Davison. This will be posted on the website.

## 13. Agenda items for next meeting:

## 14. Date of next meeting

Tuesday 9<sup>th</sup> July 2019