

Bilbrough Parish Council
Minutes of the Annual Meeting of Bilbrough Parish Council held on Tuesday 14th July 2020
At 7.30pm via an online zoom meeting

13. Apologies and Declarations

Present: Cllrs Dawson (Chair), Phillips, Davison, Thackray, Barker, Noble, Warriner (from 8pm).
In attendance: K Talbot-Reynard (Clerk)

14. Election of Posts

The following posts were agreed:
Chairman – John Dawson
Vice Chairman – Julie Warriner
Chair of Planning Committee – Suzanne Barker
Playing Field – Trevor Thackray
Website/Village Hall – Elliott Noble
Safety – John Phillips

The Council wishes to give a big thanks to Cllr Davison for all her hard work standing in as Clerk and Finance Officer for the last few years.

15. Public Session

No members of the public joined the online meeting.

16. Statutory Matters

Financial Regulations – Accepted
Standing Orders – Accepted
Complaints Procedure – Accepted
Appointment of representatives to groups – see 2 above
Risk Assessment: Covered by the ROSPA annual report on the Playing Field

Action: Cllr Davison to check the last ROSPA report to ensure actions completed before the next inspection in September 2020. Cllrs Davison and Thackray to determine how much, and what type of, bark to purchase.
Action: Clerk and Chairman to review the statutory documents over next 3 months. Clerk to review new Code of Conduct for Councillors.

17. Reports

- District Councillor /County Councillor
Cllr Musgrave was not able to attend the meeting, but the Clerk gave a report on his behalf regarding the future of local government in North Yorkshire. Talks are progressing with the Government concerning an elected Mayor for the area with specific powers and additional funding. As a result, a layer of bureaucracy is to be removed and options are being considered for a Unitary structure for the area, possibly comprising of two new Unitary Councils in time for elections in May 2022. Cllr Musgrave will keep the Council informed as negotiations progress.
- Community Police /Neighbourhood report
No report.

18. Minutes of the last meeting

Proposed Cllr Phillips: Seconded Cllr Noble. Accepted.

19. Matters Arising

None that will not be covered elsewhere in the meeting.

20. Representative Reports:

- Village Hall / Website (Cllr Noble)
It is hoped that the Village Hall can be reopened shortly for children's dance classes. This requires deep cleaning and a risk assessment. Currently it is not planned to open for any other classes or purposes. Cllr Noble has been liaising with Aidan Shaw over the new protocols for accessibility to the website, which will be adopted going forward.
The Council wishes to thank Aidan Shaw for his work in maintaining the website.
- Playing Field (Cllr Thackray)
All the equipment appears in good order. Some of the rubbish near the shed has now been removed. As agreed at the last meeting, the shed is no longer required and can be sold. Any resident of Bilbrough wishing to purchase the shed should submit a sealed bid in writing to the Clerk (Manor Farm Cottage, Main Street) by 31 August 2020. The successful bidder will be responsible for dismantling and moving the shed.

21. For Discussion:

- *20 is Plenty/Community Speeding.*
Local landowners at suitable entry points into the village are to be approached to ask if they are willing to put up a 20 is Plenty sign on their land.
Action: Cllrs Warriner and Dawson
Cllr Warriner reported that she had had a disappointing reply from the Traffic Bureau Support Officer following submission of a 95 Alive report of speeding motorbikes. They appear to be only interested in persistent speeding issues, which is not a helpful interpretation of the initiative. Cllr Musgrave to be asked for his views on speeding initiatives generally.
- *Replacement of defibrillator*
The defibrillator is in working order following the purchase of a new battery. It has been suggested that some older models are better than newer ones.
Action: Cllrs Dawson and Davison to review current model versus purchasing a new model.
- *Replacement/refurbishment of notice boards*
John Rossington has provided a quote of around £220 for the refurbishment of the notice boards in the playing field and outside the pub. This was approved and it was agreed to proceed with the work.
Action: Clerk
- *VJ Day – 15 August*
It was agreed that, as the village commemorations on VE Day had been very well received, no special celebrations would be held on VJ Day. Instead it would be good to hold a function once lockdown restrictions are eased.
- *The Three Hares*
Selby District Council has confirmed that the application to have the pub listed as an Asset of Community Value has been approved.
- *The Playing Field / Bark and equipment.*
Please see above.
- *Cutting of playing field grass/verges*
The verges have been cut. Stuart Bush is to be asked to also cut the grass around the bench on Back Lane, and also to ensure signs on entry to the village are visible and not obscured by foliage.
- *Verges and bollards on Back Lane*
Cllr Thackray suggested that wooden bollards, like those put up in places along Back Lane, be purchased for public verges outside the playing field and by the bench to replace the white plastic ones. Edwin Thorpe to be asked if he is willing to make these.
Action: Cllr Barker
There was a discussion about the verges and safety of the wall outside the Carriage House and Bilbrough Grange. This is to be explored by the Chair with the landowner.
Action: Cllr Dawson and Clerk
- *Quality of new road dressing following resurfacing*
It was generally felt that the resurfacing work in Back Lane and Cat Lane has not been carried out to a high standard. A list of problems, and accompanying photographs is to be sent to the Highways Dept.
Action: Cllr Phillips

22. Post and Circulation of Letters

Cllr Barker reported that the Great British September Clean, organised by Keep Britain Tidy, is scheduled for 11 – 27 September 2020.

23. Planning

Applications for consideration

- A number of applications relating to the new buildings at Village Farm. No objections.

Applications Approved

- Single storey extension to rear of existing garages at Spring Cottage, Main Street
- Signs at Optimum Vehicles, Tadcaster Road
- A number of tree reductions and felling

Applications withdrawn/refused

It was reported that the 5-day notice from the Planning Dept concerning the application to fell a tree at 2 Cat Lane was not received in time for any consideration. This will be raised with Selby DC.

Action: Cllr Davison

24. Clerks report, Finance, Income and precept

The exemption certificate for Councils having an annual gross turnover of less than £25,000, forming part of the Annual Governance and Accountability Return (AGAR), was approved. The AGAR can now be submitted to the external auditors.

25. Agenda items for next meeting:

26. Date of next meeting

Tuesday 8th September 7.30pm - Village Hall (or online meeting if restrictions still in place)